

EXTENDED CARE UPDATES AND INFORMATION

First of all, let me thank you for participating in The King's Academy Extended Care program. I am looking forward to having your child this year. I would like to make you aware of some changes that will be implemented this year.

1. Extended Care hours will be from 7:00-7:40 for Morning Care, and 2:50-6:00 for Afternoon Care. Please be aware of the \$5.00 late fee if your child is picked up after 6:00.
2. Charges will be as follows: \$5.00 for Morning care. \$5.00 from 2:50-4:00 pm. \$8.00 from 4:00-6:00. Per student/per day pertain to all charges.
3. Please continue sending payments separately from your tuition to Fran Walter in the financial office. Be advised that you will be notified is your payment becomes two months behind and that you child will not be able to attend until your account is up to date.
4. To make it easier for you to keep up with charges, you will be given a weekly total of the days your child has attended Extended Care. This will be sent home in the Friday folder. This is a copy for your records only.
5. Extended Care is a program for students in 5K through 8th grade whose parents have completed an Extended Care registration form. However, in the event that your child participates in a sport or other after school activities, he or she will not be allowed to hang out around the campus unsupervised. They will be sent to Extended Care until their coach or teacher can be with them. This will not result in a charge for you. We only want your child to be safe and supervised.

I hope this information will be helpful to you and your child. If you have questions, I will gladly answer them at Registration.

See you there!
Elizabeth Whitney
Extended Care Coordinator

TKA EXTENDED CARE

ENROLLMENT FORM

Who: 5K-8th Graders

Where: Ebenezer Campus

When and How Much:

Morning Extended Care - 7:00 AM - 7:40 AM - \$5.00 per day per child

Afternoon Extended Care - 2:50 PM - 6:00 PM, Monday through Friday

\$5.00 per day per child - From 2:50 - 4:00 PM

\$8.00 a day per child - From 4:00-6:00 PM

Late Pick-up Fees:

An additional late pick-up fee of \$5.00 will be charged for students picked up after 6:00 PM.

If you are interested in Extended Care, please fill in the information below and return to the office.

Student's Name _____ Grade _____

Student's Name _____ Grade _____

Student's Name _____ Grade _____

Home Address _____ Home Phone _____

Father's Name _____ Work Place _____ Work Phone _____

Cell Phone _____ Beeper # _____ Emergency Phone Number _____

Mother's Name _____ Work Place _____ Work Phone _____

Cell Phone _____ Beeper # _____ Emergency Phone Number _____

Who will be picking up your child: _____ Phone Number _____

Additional Information:

Extended Care will not be available on school days that are half-day. Other arrangements will need to be made on those days.

If your child does not stay in Extended Care on a regular basis and there is a day that you need your child to stay for whatever reason, a note or call must be received in the school office by 2:00 p.m.

Please indicate Extended Care need:

_____ Morning Extended Care

Circle Days Needed: Mon. Tues. Wed. Thurs. Fri. Flexible Days

_____ Afternoon Extended Care

Circle Days Needed: Mon. Tues. Wed. Thurs. Fri. Flexible Day

Payment - When making payment for Extended Care, please make out a separate check to TKA Extended Care and give the check to Nora McDonald, Student Accounts. The bookkeeping for Extended Care and tuition is separate. This would be a great help to Mrs. McDonald and the TKA office - Thank you.